

INSTRUCTIONAL STAFF DEVELOPER
(Student Achievement - Response to Intervention (RTI))

MAJOR FUNCTION:

Student Achievement: To provide assistance and professional growth to teachers, including training and mentoring in the use of materials, assessment strategies and best practices to improve student achievement.

Response to Intervention: To facilitate the implementation of the problem solving process with the school-based team and all school staff.

DUTIES AND RESPONSIBILITIES:

- Maintains a professional development plan and engages in professional development activities
- Provides opportunities for school administrators to increase their understanding of best practices
- Coordinates activities among subject area supervisors, directors and school personnel in support of best practices
- Coordinates professional training for teachers and administrators
- Performs other related duties as required.

Areas of Specialization:

Student Achievement

- Visits classrooms to observe instructional practice and suggest growth steps for teachers
- Models, co-teaches and mentors teachers in support of their professional development
- Assists teachers in evaluating and improving instructional planning processes
- Assists in developing and monitoring assessments aligned Sunshine State Standards
- Assists schools in articulation of subject area materials and program needs from grade to grade and school to school
- Ensures fidelity of instruction in designated subject area
- Represents the designated subject area on cross functional teams
- Aggregates and monitors school data to help adjust program development, implementation and improvement
- Assists schools in locating, securing, and disseminating instructional materials
- Assists teachers with required assessments and data driven decision making

Response to Intervention (RTI)

- Ensures the implementation of universal screening and data collection for progress monitoring in primary content areas and common assessments
- Uses school based data to determine the effectiveness of academic and behavior instruction at the core and intervention levels
- Uses screening and progress monitoring data to determine interventions and results of interventions
- Facilitates the development of school based instruction and intervention maps at the core and intervention levels
- Ensures the evaluation of fidelity of core and intervention instruction
- Implements a documentation system to ensure sufficiency of interventions
- Evaluates the response to instruction/intervention for groups of students and individual students
- Involves students and families in the development, engagement and evaluation of interventions

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MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university or equivalent vocational certificate. Possession of (or eligible for) a valid regular Florida teaching certificate in the subject area in which the staff development will be provided. Three (3) years of related professional experience.

PREFERRED:

Masters degree from an accredited college or university.

Student Achievement: Experience in conducting training and curriculum development. Sound knowledge of subject area. Demonstrated experience in alignment of curriculum, instruction, software programs and assessment. Demonstrated expertise in training in the areas of motivation, struggling students, cooperative learning, technology, FCAT data, and best practices.

Response to Intervention (RTI): Demonstrated skills in consultation, mentoring, and group facilitation to ensure effective communication, collaboration, and technical assistance support.

ISSUED: 4/07 AK; REVISED: MF, D&R & PREF; 7/09 RAS; REVISED: D&R 5/10 RAS

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification, and they are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

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<u>WORKING CONDITIONS & PHYSICAL EFFORT:</u>	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds		X			
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time		X			
11. Standing for more than two hours at a time	X				
12. Stooping and bending					X
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects			X		
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts				X	
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions		X			
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van				X	
27. Other physical, mental or visual ability required by the job	X				

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