

PINELLAS COUNTY SCHOOL BOARD  
FLORIDA

PCSB: 2308  
Instructional

FLSA: Exempt

**TEACHER, ESOL**  
(English for Speakers of Other Languages)

**MAJOR FUNCTION:**

This is an instructional position with responsibility for guiding and directing the learning experiences of students of limited English proficiency.

**DUTIES AND RESPONSIBILITIES:**

- Teaches students knowledge, social skills and concepts.
- Responsible for teaching English communicative competence in conjunction with developing listening, speaking, reading and writing skills.
- Provides instruction in language arts aligned to Sunshine State Standards and district benchmarks.
- Identifies long-range goals and specific objectives and plans a program for individualized and group instruction.
- Provides an environment which fosters academic achievement, sound work habits, and positive attitudes.
- Prepares, administers, and corrects tests and records results; evaluates student achievements.
- Confers with guidance counselors to plan students' programs and to hand-schedule their classes.
- Acts as a liaison for the school, community and parents.
- Arranges for translators and interpreters.
- Arranges field trips.
- Provides classroom teachers with supplemental work and appropriate assignments for ESOL students.
- Schedules tutors and plans their tutoring activities.
- Maintains a classroom that recognizes respect for both teacher and student; motivates students in an atmosphere of respect and freedom.
- Holds conferences with pupils, parents, principal and/or supportive personnel regarding the pupils' academic and social development.
- Keeps attendance, grade records and book inventories, as required by School Board policy.
- Applies knowledge of child psychology to include growth, development, interrelationships, etc.
- Attends classes, seminars, etc., to provide for professional growth and keeps abreast of the latest instructional methods and techniques.
- Performs other related duties as required.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from a fully accredited college or university. Possession of, or eligibility for, a Florida teaching certificate for the level and subject area to be taught. Demonstrated ability to teach students of limited English proficiency.

**PREFERRED:**

Knowledge of another language. Training in recognizing and being able to deal with linguistic and cultural differences.

ISSUED: 11/04

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

**TEACHER, ESOL**

<b><u>WORKING CONDITIONS &amp; PHYSICAL EFFORT:</u></b>	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds			X		
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds			X		
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

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