

PINELLAS COUNTY SCHOOL BOARD  
FLORIDA

PCSB: 6630  
Pay Grade: D05

FLSA: Non-Exempt

## **GROUNDSKEEPER I**

### **MAJOR FUNCTION:**

Performs unskilled and semi-skilled manual work in assisting with overall outside grounds maintenance and upkeep. Duties are varied, may be routine in nature, and may include assisting with laboring tasks such as clearing undeveloped land for future construction. Work is performed under direct supervision and is reviewed in progress and upon completion.

### **DUTIES AND RESPONSIBILITIES:**

- Operates push mowers, rider mowers, tractors, and similar equipment in the cutting of lawns, fields, play areas, embankments, gullies.
- Trims and cuts shrubbery, bushes, hedges, trees, using hand and power equipment such as hedge trimmers, chain saws, pole saws.
- Removes weeds by hand, with power weed eater, or through chemical application; edges, rakes, sweeps, cleans out ditches and retention ponds, lays sod and moves dirt; sprinkles and fertilizes grass as needed.
- May be required to pick up trash and other debris from lawns, driveways, outside walkways.
- May assist with maintenance of flower beds including planting, weeding, fertilizing, and watering.
- May assist in clearing undeveloped land for future construction.
- Assists in the minor repair and maintenance of groundskeeping equipment.
- Applies knowledge of hazards and safety precautions in the performance of job duties.
- May assist with loading/unloading trucks, and moving furniture between sites.
- Work may involve the lifting of heavy objects on a regular basis and occasional climbing.
- Performs related work as required.

### **MINIMUM QUALIFICATIONS:**

Demonstrated functional literacy at a level required to follow given oral and written instructions necessary to perform the above mentioned duties and responsibilities. Possession of a valid State of Florida Class E noncommercial driver's license.

### **PREFERRED:**

Some experience in operating tractors and other grounds maintenance equipment.

ISSUED: 12/79 SSN; FORMAT REVISED: 3/88; REVISED: 6/92 PBL; BOARD APPROVED: 11/18/92;  
REVISED WC: 8/04 LM.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

## GROUNDSKEEPER I

<b><u>WORKING CONDITIONS &amp; PHYSICAL EFFORT:</u></b>	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds				X	
3. Lift objects weighing 51 to 100 pounds				X	
4. Lift objects weighing more than 100 pounds		X			
5. Carry objects weighing up to 20 pounds					X
6. Carry objects weighing 21 to 50 pounds			X		
7. Carry objects weighing 51 to 100 pounds		X			
8. Carry objects weighing 100 pounds or more		X			
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time			X		
11. Standing for more than two hours at a time				X	
12. Stooping and bending					X
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects					X
19. Proofreading and checking documents for accuracy		X			
20. Using a keyboard to enter and transform words or data		X			
21. Using a video display terminal		X			
22. Working in a normal office environment with few physical discomforts		X			
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions				X	
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions			X		
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls				X	
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Groundskeeper I - SEIU